



Thank you for submitting an offer on our listing! Below you will find some helpful information for completing your contract.

#### Offer Instructions:

1. Include full name of buyer(s)
2. Include all necessary addenda (LBP, SDN, HOA, TPF) please check MLS docs
3. Include Pre-Approval or Proof of Funds

#### On Contract

4. Par 1: Please refer to Agent Remarks on listing for Seller(s) name
5. Par 5A: Minimum 1% earnest money
6. Par 5B: \$35 a day for 7 days MAX. Option check should be made out to seller's name.
7. Par 6A: If seller is paying title, please leave title info BLANK
8. Par 6A8: if you chose "will be amended" make sure BUYER is checked
9. Par 6C: Buyer to get new survey
10. Par 12A(1)(b): Write commission request in this section. (EXP Realty will not be involved in paying other broker's commission. Please do not include the Compensation Between Brokers form (per eXp guidelines)

#### Third Party Financing Addendum

11. Par A1: Amounts and selections must match the contract and pre approval letter.
12. Par B1: If selected, 15 days MAX

#### HOA Addendum

13. Par A: Check #2 or #4
14. Par E: Check "Buyer"

#### Page 9 Information:

Broker Firm: **EXP REALTY, LLC**

License No: **603392**

Supervisor: **Karen E. Richards**

License No: **508111**

📍 **One Riverway, Ste. 1700 Houston, TX 77056**

📞 **512-788-9495**